



Registered Charity N No: SC029502

Company No: 343670

BOARD MEETING

Minutes of GFW Board Meeting Tuesday 15 December 2020

Meeting held at 6.15pm using Zoom Meeting App

Item	Minute	Action
1	<p>Present MT Allison (Chair); J Purvis (Vice Chair); S Brady; H Merriman; J Retson; and R Melrose.</p> <p>In attendance F Allison (Senior Tutor); and D Higgins – Durnan <i>for recording purposes</i></p> <p>The Chair welcomed members to the meeting and thanked them for their attendance.</p> <p>Apologies Apologies were received from T Robertson; and K Lane.</p>	
2	<p>Minutes of the Meeting held on 27 October 2020 Members approved the minutes from the meeting held on 27 October 2020.</p>	
3	<p>Minutes of the Previous Meeting held on 24 November 2020 Members approved the minutes from the meeting held on 24 November 2020.</p>	
4	<p>Matters Arising from the Minutes of the Meetings held on 27 October 2020 and 24 November 2020 There were no matters arising from the minutes of the previous meetings that did not feature on the agenda.</p>	

5 Celtic Connections Planning

R Melrose informed members to the arrangements to date in relation to planning for GFW events as part of Celtic Connections. He advised members that in partnership with senior tutors, input from tutors was collated, availability confirmed and all were in agreement that eighteen classes would run over three weekends.

Discussion followed with members highlighting the fantastic response from tutors in being able to offer eighteen classes. The Chair proposed that the charge for the sessions would be £10 plus booking fee and members agreed that this reflected the similar cost of the usual GFW classes.

R Melrose informed members that the booking of the workshops would be done using Eventbrite, which also covered the payment aspect reducing the administration burden. He confirmed that between himself and the administrator the class details had been added to Eventbrite and were awaiting final details from tutors on the workshop content.

Members discussed the advertising of the workshops and it was agreed that the Chair would draft an email to members, H Merriman would advertise via Twitter and an announcement also published on the GFW website. F Allison added that it may be beneficial to send an email to the Traditional Music Forum to disseminate across other music organisations.

FA

Members discussed the success of online classes and recognised the need to provide continued lessons for remote users when GFW is able to physically resume on site.

The Chair concluded this item, thanking those involved in the set up and also stating that a tutor script would be required, promoting GFW at the start of each lesson.

6 AOCB

GFW Website – members discussed the updating of the website in detail. Members agreed a sub group of members (J Retson, R Melrose, S Brady and H Merriman) take this task forward.

Junior update – F Allison provided members with a summary of the report prepared by tutor, B Kellermann in relation to junior recruitment. He advised that thirty seven parent/guardians had been contacted and seven responded noting an interest in junior lessons (5x fiddle and 2xwhistle).

Members discussed the report and it was agreed that should junior lessons be

offered, the GFW Zoom should be used. It was also suggested a second adult be present and a rota be in place for Board members to join.

The Chair thanked members of the Board for their valuable contribution over the year. All members wished to thank R Melrose and D Higgins – Durnan for their operational support of GFW.

The meeting closed at 7.10pm.

7 Date of Next Meeting
19 January 2021

Agenda Item	Action Description	Person Responsible	Update
Actions from Tuesday 15 December 2020			
05	Email Traditional Music Forum re GFW sessions at Celtic Connections	FA	
Actions from Tuesday 24 November 2020			
04i	Class observation request – liaise with tutor for further information and feedback to the Board	FA	In progress
05ii	Draft T4 dates added to March Board agenda	DHD	For noting
06iii	Undertake a review of website content	JR/ALL	In progress
07`	The Chair to draft festive update to members	MTA	Completed
Actions from Tuesday 27 October 2020:			
04	Report on Junior Recruitment Exercise	FA	Completed
07	CeilidhFest added to the agenda June 2021 meeting	DHD	For noting

MTA/DHD

December 2020