



Registered Charity N No: SC029502

Company No: 343670

### **BOARD MEETING**

## **Minutes of GFW Board Meeting Tuesday 19 January 2021**

**Meeting held at 6.15pm using Zoom Meeting App**

<b>Item</b>	<b>Minute</b>	<b>Action</b>
<b>1</b>	<b>Present</b> MT Allison (Chair); J Purvis (Vice Chair); K Lane; J Retson; H Merriman; R Warrilow; T Robertson; R Melrose; and S Brady  <b>In attendance</b> F Allison (Senior Tutor); and D Higgins – Durnan <i>for recording purposes</i>  <b>Apologies</b> There were no apologies received in advance of the meeting.	
<b>2</b>	<b>Minutes of the Meeting held on 15 December 2020</b> Members approved the minutes from the meeting held on 15 December 2020.	
<b>3</b>	<b>Matters Arising from the Minutes of the Meetings held on 15 December 2020</b> There were no matters arising from the minutes of the previous meetings that did not feature on the agenda.	
<b>4</b>	<b>Celtic Connections Planning</b>	

R Melrose reported on current ticket sales for Celtic Connections/GFW Workshops. He stated that to date 570 tickets had been sold, with an influx of ticket sales taking place over Friday evening and Saturday morning. He advised that class numbers were increased to accommodate demand and sales set to stop two hours prior to allow enough time to issue workshop material to attendees. He highlighted the benefits of other members being aware of how to operate Zoom for future events/regular GFW classes and requested volunteers. H Merriman, T Robertson offered to volunteer. J Retson suggested a potential training workshop for Board Members.

F Allison added that a tutor meeting had been held highlighting the main aim of the workshops was to encourage GFW member recruitment.

## **5 Senior Tutor Update**

F Allison advised members that he had been assisting with the organisation of the GFW workshops for Celtic Connections.

He informed members that he had held discussions with organisers from the West End Festival, who were celebrating their 25<sup>th</sup> year. He added that the decision on whether the event could go ahead physically or online would be taken by the organisers in March, and it was hoped that GFW could participate. F Allison agreed to provide members with an update at a future meeting.

**FA**

## **6 Finance Update**

R Melrose reported that GFW finances were currently in a favourable position and GFW had finished off the year as expected. He continued to report that the majority of tutor invoices had been paid in December and expected an approximate income of around £5k from Celtic Connections workshops, in addition to term three subscriptions.

## **7 AOCB**

The Chair shared a document for members discussion, which proposed the creation of a sub group to lead on the updating of the website. Members discussed the website in detail and agreed to the proposal. J Retson agreed to lead and provide an update at a future meeting as items progressed.

**JR**

J Purvis raised a point relating to fundraising for charity, as in previous years. The Chair agreed that discussion was needed on what GFW could do in the current circumstances.

## **8 Date of Next Meeting**

**Tuesday 09 March 2021**



Agenda Item	Action Description	Person Responsible	Update
<b>Actions from Tuesday 19 January 2021</b>			
<b>05</b>	Update on West End Festival	<b>FA</b>	<b>For noting</b>
<b>07</b>	Update on website subgroup at a future meeting	<b>JR</b>	<b>For noting</b>
<b>Actions from Tuesday 24 November 2020</b>			
<b>05ii</b>	Draft T4 dates added to March Board agenda	<b>DHD</b>	<b>For noting</b>
<b>Actions from Tuesday 27 October 2020:</b>			
<b>07</b>	CeilidhFest added to the agenda June 2021 meeting	<b>DHD</b>	<b>For noting</b>

MTA/DHD  
January 2021